



# Cornerstone Academy

## Admission Check List

1<sup>st</sup> – 5<sup>th</sup> Grade

Your child's application is complete when the following has been turned in:

- \_\_\_\_\_ Admission Application
- \_\_\_\_\_ Birth Certificate (copy)
- \_\_\_\_\_ Standardized Test Results
- \_\_\_\_\_ Statement of Faith
- \_\_\_\_\_ Cooperation Agreement
- \_\_\_\_\_ Parent Worldview Survey
- \_\_\_\_\_ Family Conference Questionnaire
- \_\_\_\_\_ Request for Copies of Records (1<sup>st</sup> – 12<sup>th</sup> grades)
- \_\_\_\_\_ Teacher Reference Form (1<sup>st</sup> – 5<sup>th</sup> grades)

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### Office Use Only

- Application and Fees Received* \_\_\_\_\_
- Records and Reference Forms Received* \_\_\_\_\_
- Student Placement Tests Completed* \_\_\_\_\_
- Family Conference Completed* \_\_\_\_\_
- Accepted* \_\_\_\_\_ YES \_\_\_\_\_ No
- Letter Sent* \_\_\_\_\_
- Enrollment Fees Received* \_\_\_\_\_
- SMART Tuition/Immu/Health Forms Received* \_\_\_\_\_



**Grandparent Information**

**Name:** \_\_\_\_\_

**Paternal**

Full Name (with title) \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_

Zip \_\_\_\_\_ Home Phone \_\_\_\_\_

**Maternal**

Full Name (with title) \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_

Zip \_\_\_\_\_ Home Phone \_\_\_\_\_

Full Name (with title) \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_

Zip \_\_\_\_\_ Home Phone \_\_\_\_\_

Full Name (with title) \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_

Zip \_\_\_\_\_ Home Phone \_\_\_\_\_

**Sibling Information**

Name \_\_\_\_\_ Age \_\_\_\_\_ Grade \_\_\_\_\_ School Attending \_\_\_\_\_

Name \_\_\_\_\_ Age \_\_\_\_\_ Grade \_\_\_\_\_ School Attending \_\_\_\_\_

Name \_\_\_\_\_ Age \_\_\_\_\_ Grade \_\_\_\_\_ School Attending \_\_\_\_\_

Name \_\_\_\_\_ Age \_\_\_\_\_ Grade \_\_\_\_\_ School Attending \_\_\_\_\_

Name \_\_\_\_\_ Age \_\_\_\_\_ Grade \_\_\_\_\_ School Attending \_\_\_\_\_

**Statement of Cooperation and Consent**

I consent for my student to take part in all Cornerstone Academy activities, including field trips, sports activities, and school sponsored trips away from the school premises. I understand that my student will be transported in a private vehicle by an approved driver. I have read the dress code of Cornerstone Academy and agree to have my student follow it. Should legal action, for any reason, be taken against Cornerstone Academy or any employee or agent thereof, on my student's behalf, and the school or agent not be found at fault, I agree to pay any attorney fees, court fees, damages, or other costs that Cornerstone Academy or its agents should incur to defend itself against such action.

Father's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Mother's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

## Education Information

Please list schools previously attended by this student starting with the most recent:

School \_\_\_\_\_ For which grades? \_\_\_\_\_

Street Address (if known) \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ School Phone \_\_\_\_\_

School \_\_\_\_\_ For which grades? \_\_\_\_\_

Street Address (if known) \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ School Phone \_\_\_\_\_

School \_\_\_\_\_ For which grades? \_\_\_\_\_

Street Address (if known) \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ School Phone \_\_\_\_\_

For the following questions, please explain on a separate sheet any "yes" responses.

Yes  No To the best of your knowledge, has your student ever used any type of non-prescription/non-medical drugs, alcohol, or tobacco, even if only experimentally?

Yes  No Has your student ever been in trouble with the law?

Yes  No Has your student ever been suspended, expelled, or asked to withdraw from any school attended?

Yes  No Has your student ever been evaluated, or referred for evaluation, for learning disabilities/difficulties? Please include a copy of the IEP if applicable.

Yes  No Has your student ever skipped or repeated a grade? Please specify which grade.

Yes  No Has your student ever had discipline or attendance/tardiness problems?

Yes  No Does your student have any medical condition that may require special attention?

What concerns do you have regarding your student's current progress (academic, behavioral, or physical health)?

What are your student's academic interests, abilities, and strengths? \_\_\_\_\_

What are your student's current extracurricular involvements? \_\_\_\_\_

## 2012 – 2013 Financial Information

### **Fees & Tuition - Annually**

Tuition: Tuition discounts are provided for all annual and bi-annual payments. Monthly tuition payments [divided over twelve (12) months] are due on the first day of each month. **Payment options from Smart Tuition include: monthly automatic bank account deduction, monthly automatic credit card deduction, payment by mail ... by check or money order, payment by phone ... by bank account or credit card, or payment online ... by bank account or credit card.**

New Student Application Fee:		\$100 per student	
Intent to Attend Fee:		\$250 per student	due upon re-enrollment or within two weeks of acceptance
Tuition:	Grammar	\$5,025	
	Logic	\$5,350	
	Rhetoric	\$5,350	

**All fees are non-refundable.** Due to the fact that the school contracts with our teachers and staff to pay them a set amount for the year regardless of any reduction in student population, and in consideration of the per student costs we incur in materials and overhead for the year, we cannot refund any application, intent to attend, or tuition fees.

### **Multiple Student Discount**

Cornerstone Academy provides a tuition discount to families with more than one child simultaneously attending full-time in grades Pre-K through 12. The discount is 5% for the second student, 10% for the third student, and 15% for the fourth student. Students receiving financial assistance from McKay or Step Up for Students are not eligible for a multi-student discount.

### **Tuition Payment Options**

Please select your payment plan below (check only one). You will be billed accordingly. If you do not pay by the applicable deadlines, you will either be moved to another option or charged a late fee.

- Annual:** Tuition with a 2% discount will be paid in full by June 1<sup>st</sup>.
- Semester:** Tuition with a 1% discount will be paid in two equal installments by June 1<sup>st</sup> and December 1<sup>st</sup>.
- Monthly:** Tuition will be paid in twelve (12) monthly payments from June through May.

### **Optional/Other Fees**

**Extra Curricular Activities:** These fees are assessed on a per-user basis since not all the school families will necessarily use these options.

**Graduation Fee:** \$100 fee for all graduating Seniors due by September 1<sup>st</sup>.

**Late Pick-up:** Please read the Pick-Up Policies in the Parent-Student Handbook.

## **Financial Assistance**

Please indicate if applying for financial assistance through Cornerstone Academy or the State of Florida. Please see the Cornerstone Academy ([www.cornerstone.st](http://www.cornerstone.st)), McKay scholarship ([www.floridaschoolchoice.org](http://www.floridaschoolchoice.org)) or Step Up for Students ([www.stepupforstudents.org](http://www.stepupforstudents.org)) for application deadlines for financial assistance.

Financial Aid (FAST Application Required)	_____	Renewal:	YES	NO
Deadline for Application: 4/1/11				
McKay Scholarship	_____		YES	NO
Step Up for Children Scholarship	_____		YES	NO

If aid received from Financial Assistance programs does not cover the cost of tuition and fees, the participating family will be responsible for the difference. Annual, bi-annual, and monthly payments options are available through Smart Tuition. Participation in McKay and Step Up for Students requires attendance on campus five (5) days per week.

## **Financial Agreement**

### **Parental Agreement**

We understand that because the school must make year-long financial commitments to faculty, staff, vendors, and others on behalf of our student, the following financial agreement is accepted by each parent/guardian through our signatures. ***We understand that by signing this application, we are committing to pay the full year's tuition and register with Smart Tuition (the tuition management system).*** Exceptions to this are outlined in the Withdrawal Policy (Parent-Student Handbook, section 3.21). Additionally, a request for withdrawal must be submitted in writing and all accounts paid in full **including three months tuition.**

Our signatures below indicate our acceptance of:

- the policies of the school Initials \_\_\_\_\_
- the financial terms and conditions set forth herein for 2012-2013 Initials \_\_\_\_\_
- the Parent-Student Handbook available on the website Initials \_\_\_\_\_

Father/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

Mother/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

### **Church Affiliation**

Church Name \_\_\_\_\_ Denomination \_\_\_\_\_

Name and Title of Pastor(s) \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Church Phone \_\_\_\_\_

Members     Frequent Attenders     Infrequent Attenders     We are not affiliated with a church.

**Emergency Information**

**Name:** \_\_\_\_\_

**Medical Alert:**    [   ] Yes        [   ] No

If Yes, Identify: \_\_\_\_\_

Known Allergies: \_\_\_\_\_

Medications currently being taken: \_\_\_\_\_

**Physician:**

Name \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_

Zip \_\_\_\_\_ Phone \_\_\_\_\_

**Dentist:**

Name \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_

Zip \_\_\_\_\_ Phone \_\_\_\_\_

**Local Emergency Contact:** Other than Parent

1. \_\_\_\_\_ Phone Number \_\_\_\_\_

2. \_\_\_\_\_ Phone Number \_\_\_\_\_

**Insurance Carrier:**

\_\_\_\_\_

**Member ID Number:**

\_\_\_\_\_

**Pick-Up Authorization:**

Persons **authorized** to pick up student: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Other Information**

Cornerstone Academy periodically uses photographs of our students for positive promotional materials in print and on our website. Please sign here granting permission to use your student's photograph.

Father/ Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

Mother/ Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_



***Cornerstone Academy***  
**Monday/Thursday School**  
(Grades 4 – 10)  
2012 – 2013 School Year

Student Name \_\_\_\_\_

Grade \_\_\_\_\_

Parent Name \_\_\_\_\_

\_\_\_\_\_ Monday School \$1000 annually (payable Aug – May)

\_\_\_\_\_ Thursday School \$1000 annually (payable Aug – May)

I am registering my student for Monday and/or Thursday School for the 2012 - 2013 school year. I understand that the fee of \$100.00 per month per additional school day will entitle my student to enroll in the academic classes on his schedule for the 2012 – 2013 school year. I understand that each class must have 9 students enrolled to enable the class to be held.

I understand that attendance is not mandatory once the fee is paid but tardies will be demerited in that a tardy student is a class disruption. As a family, we can choose which classes in which to enroll and on which days our student may attend. There is no penalty for an absence.

I understand that the instruction that is given on the day of Monday and/or Thursday school will be the same material that I am given as a parent to instruct my own student.

There will be a minimum of 30 class sessions per school day per academic year.

Once I sign and return this registration, I understand that \$100.00 per month per school day will be added to my tuition for the months of August through May.

Parent Signature \_\_\_\_\_ -

Date \_\_\_\_\_



# *Cornerstone Academy*

## Statement of Faith

The statement of faith adopted by Cornerstone Academy is limited to primary Christian doctrine, which is considered to be central to all Christian denominations, and which sets Protestant Christianity apart from other faiths. The following statement of faith is taken directly from the Cornerstone Academy Association By-laws:

1. We believe the Bible alone to be the word of God, the ultimate and infallible authority for faith and practice.
2. We believe that there is one God, eternally existent in three persons: Father, Son, and Holy Spirit. He is omnipotent, omniscient, and omnipresent.
3. We believe in the deity of our Lord Jesus Christ, in His virgin birth, in His sinless life, in His miracles, in His vicarious and atoning death through His shed blood, in His bodily resurrection, in His ascension to the right hand of the Father, and in His personal return in power and glory.
4. We believe that, for the salvation of lost and sinful men, regeneration by the Holy Spirit is absolutely necessary.
5. We believe that salvation is by grace alone through faith.
6. We believe that faith without works is dead.
7. We believe in the present ministry of the Holy Spirit, by whose indwelling the Christian is enabled to live a godly life.
8. We believe in the resurrection of both the saved and the lost; they that are saved to the resurrection of life and they that are lost to the resurrection of damnation.
9. We believe in the spiritual unity of all believers in our Lord Jesus Christ.

I have read the school's Statement of Faith. I do not object to my student being taught accordingly.

Father/ Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

Mother/ Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

# Cornerstone Academy

## Cooperation Agreements



Cornerstone Academy sets forth the following as agreements expected from, and made with, students and parents alike. Please read carefully and sign below.

### Student Cooperation Agreement

1. I commit to strive toward virtuous living in all I do, whether in thought, word or deed, both on campus and off campus.
2. I commit to strive for excellence in all I do as a student, in thought, word and deed.
3. I commit to cooperate obediently and respectfully with all those in authority over me.
4. I commit to submit obediently and respectfully to administrative policies of the school, including those of conduct and dress code.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

*To be signed by all incoming students, grade 3 and higher.*

### Parent/ Guardian Cooperation Agreement

1. I commit to support the school with my time, talent, and/or treasure to the best of my ability committing to at least 35 Service Hours per school year. If I fail to perform those hours I commit to pay \$20 per hour for those not served.
2. I commit to support and comply with all rules and regulations of Cornerstone Academy including but not limited to administrative policies of the school, including those of academic standards, discipline, dress code, cultural protocol, and biblical conflict-resolution. Failure to comply may result in dismissal.
3. I commit to take any questions or concerns to the appropriate person, whether it be my student's teacher or an administrator, according to the Cornerstone Academy Grievance Policy outlined in the Parent-Student Handbook (section 3.2).
4. I commit to respect the final professional judgment of the school regarding my student's grade-level placement and continued enrollment in Cornerstone Academy.
5. I commit to remain both in regular and open communication with my student's teachers and to ensure that the formal education begun in the classroom continues in the home, whether as study, homework, or work-ethic formation.
6. I commit to expand my knowledge of and commitment to the ideals of classical Christian education as expressed in the curriculum, pedagogy, culture, and biblical educational philosophy of Cornerstone Academy by reading *The Core* by Leigh Bartins and attending classical conversations to discuss the book.
7. I commit to bear financial responsibility for tuition, fees, and any damages caused to school property by my student.
8. I have read the Parent-Student Handbook found on the website.
9. I understand that the information provided on the Application for Admission, reference forms, and all other documents pertaining to my student's application will be confidential to the school's Admissions Committee. No one, including my student and our family, will be shown such information unless a member of the Admissions Committee chooses to show all or part of the application file to an individual for an official reason.

Father/ Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

Mother/ Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

Headmaster Signature \_\_\_\_\_ Date \_\_\_\_\_



# Cornerstone Academy

## Parent Worldview Survey

***Because our success as a school is dependent on the values and investment of the home and the church, we desire to enroll families with a worldview that complements the student's classroom experience. All incoming faculty, staff, parents and students (grades 6-12) will complete this survey in the application process.***

1. Which statement comes closest to what you believe?

- God exists in the minds of some individuals only for the purpose of creating meaning and value.
- God is a being who designed the universe and "set it in motion" but who remains uninvolved or, at best, a distant observer.
- God is the Creator of the universe. He has concern for and is closely involved with His creation.

2. Which statement comes closest to what you believe?

- I believe that the Bible is a great piece of literature written by men, not inspired by the Holy Spirit.
- I believe that the Bible is open for interpretation and contains some discrepancies.
- I believe that the Bible is the infallible, Word of God and is accurate in all of its teachings.

3. Which statement comes closest to what you believe?

- I believe that Jesus Christ was a real person, but not the Son of God.
- I believe that Jesus Christ was simply a great teacher.
- I believe that Jesus Christ is the Son of God and lived a sinless life on earth.

4. Which statement comes closest to what you believe?

- I believe that there are no absolute standards, therefore, each person develops his/her own moral standard.
- I believe that morality is relative to each individual and situation – what may be wrong for one person may not be wrong for another.
- I believe that there is a set of absolute moral guidelines established by God that applies to all cultures and times.

5. Which statement comes closest to what you believe?

- I believe that salvation is granted by God to those who achieve a certain level of perfection.
- I believe that eternal salvation can be earned through belief and good works.
- I believe that salvation is a free gift from God through Jesus Christ and cannot be earned.

6. Which statement comes closest to what you believe?

- I believe that I am a product of evolution and God did not create mankind individually.
- I believe that our origin is a mystery and we won't ever know our true source of existence.
- I believe in the account of creation in Genesis and rely on God to work out His plan for mankind.

7. Which statement comes closest to what you believe?

- At death, one ceases to exist – there is no life after death, no heaven or hell.
- I am not sure whether there is a heaven or hell.
- At death, one will spend eternity in either heaven or hell.

8. Which statement best describes your personal faith?

- My faith is a personal matter and does not necessarily include a belief in Jesus Christ.
- I don't know exactly how to describe my faith, but I want to know more about being a follower of Jesus Christ.
- I have accepted Christ as my Lord and Savior and believe that no one comes to God the Father except through a relationship with Him.

I have answered honestly and forthrightly this worldview survey as part of the application process.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_ Relation to Student: \_\_\_\_\_



# FAMILY CONFERENCE QUESTIONNAIRE

*Please fill out both sides of this form and return it with your application forms. This additional information will be discussed in the family conference and help us get to know you and your family better. Thank you for taking the time to complete it.*

Parents' Names: \_\_\_\_\_

Students' Names and grades:

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What did you hear about Cornerstone Academy that led to your decision to apply?

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What specific concerns do you have about your child's present school?

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Have you heard anything about Cornerstone Academy that concerns you?

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How do you feel Cornerstone Academy can meet the needs of your child and your family, academically and spiritually?

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**OVER**

**FAMILY CONFERENCE QUESTIONNAIRE CONTINUED...**

If your son/daughter said his teacher or an administrator had mistreated him, how would you deal with the matter?

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Will you support the school's position on teaching and encourage a total life-style consistent with the teaching of the Bible? \_\_\_\_\_

Are you willing to read communications from the school, respect deadlines for returning forms, etc? \_\_\_\_\_

Please describe how you see the school-home, parent-teacher partner relationship.

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Understanding that tuition alone does not cover the cost of education at Cornerstone Academy, will you support the Annual Fund and other fund raising efforts of the school? \_\_\_\_\_

Please list the three greatest influences that shape your child's values.

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What is your understanding of how a person becomes a Christian?

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How many years do you envision your student attending Cornerstone Academy? \_\_\_\_\_



# Cornerstone Academy

## Request for Copies of Records

For applicants to grades 1 - 12

**Dear Parent:**

Please complete the top portion of this form and submit to the registrar (or records-keeper) at your student's current school.

Student's Name \_\_\_\_\_ Current Grade \_\_\_\_\_

Parent/ Guardian's Name (printed) \_\_\_\_\_

Please read and sign the following statement:

I authorize my student's current school to release copies of the records listed below to Cornerstone Academy.

Parent/ Guardian Signature's \_\_\_\_\_ Date \_\_\_\_\_

**Dear Registrar:**

*(Please note that this is not a final request for records.)*

The above named student has applied to Cornerstone Academy. Thank you for mailing to us the following items (any that are applicable):

- A copy of the most recent report card or progress report for the current year and previous two years.
- A copy of any standardized test scores from the current year. If available, from the previous two years.
- A copy of any disciplinary forms involving this student.
- A copy of any evaluations by educational psychologist/learning specialists, etc.
- A school profile, if available.

If you have any questions or would like to speak to someone about this request, please call our office. **Please note that this student's application will not be considered complete without these records.** Your prompt response will be greatly appreciated. If this student is accepted to and enrolls in Cornerstone Academy, you will receive a final Request for Records at a later time. Thank you for your assistance.

Registrar's Name \_\_\_\_\_ Specific Title \_\_\_\_\_

School Name \_\_\_\_\_ School Phone \_\_\_\_\_

Please mail these items and this form to:

**Cornerstone Academy  
PO Box 357430  
Gainesville, FL 32635**

***Thank you for taking your time to assist us in this way.***





# Cornerstone Academy

## Teacher Reference Form

For applicants to grades 1 - 5

### Dear Parent:

Please complete the top portion of this form and submit it to the registrar (or records-keeper) at your student's current school.

Student's Name \_\_\_\_\_ Current Grade \_\_\_\_\_

Please read and sign the following statement:

I acknowledge that this reference form will be kept confidential between my student's teacher and the Cornerstone Academy Admissions Committee. I understand that I will not be aware of the information provided here.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_ Relation to Student: \_\_\_\_\_

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### Dear Teacher:

The above-named student has applied to Cornerstone Academy. We would like to consider your evaluation of this student as a part of our admission process. Thank you for completing this form and returning it to Cornerstone Academy. If you have any questions or would like to speak with someone about this reference, please call our office. **Please note that this student's application will not be considered complete without this form.** Your prompt response will be greatly appreciated.

Teacher's Name \_\_\_\_\_ Specific Title \_\_\_\_\_

School Name \_\_\_\_\_ School Phone \_\_\_\_\_

School Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ School Phone \_\_\_\_\_

Teacher's Signature \_\_\_\_\_ Date \_\_\_\_\_

Please mail these items and this form to:

**Cornerstone Academy  
PO Box 357430  
Gainesville, FL 32635**

*Thank you for taking your time to assist us in this way.  
(OVER)*

On what date did this student enter your school? \_\_\_\_\_

How long have you known this student? \_\_\_\_\_

Please circle the most appropriate response:

	Below Average	Average	Above Average	Outstanding
Academic potential	1	2	3	4
Academic motivation	1	2	3	4
Attendance	1	2	3	4
Conduct	1	2	3	4
Respectfulness	1	2	3	4
Overall recommendation	1	2	3	4

1. How does this student relate with his/her peers and staff members in your school? \_\_\_\_\_

2. Have the parents been supportive of your school and its policies? \_\_\_\_\_

3. Has this student ever been referred to you for any disciplinary problems? If so, please explain. \_\_\_\_\_

4. Has this student ever been referred for evaluation by an educational psychologist or learning specialist?

5. Please provide any other information which you feel will be useful in our assessment of this student.

Please indicate your level of recommendation regarding this student's admission to our school:

Enthusiastically     Strongly     Fairly strongly     With reservation     Do not recommend

*Thank you for taking your time to complete this reference form. We appreciate your input.*